



**Safety Department**  
**3514 Basler Road**  
**Hampstead, Maryland 21074-1299**  
**Phone (410) 239-8006 Fax (410) 239-4204**

## **HAZARDOUS COMMUNICATION PROGRAM / GLOBAL HARMONIZED SYSTEM**

**Revised: February 17, 2022**

**Prepared by: C.J. Miller, LLC Safety Department**

CJ Miller, LLC's Global Harmonization Program addresses the procedures that will be followed regarding Hazardous Materials present in the company workplace and the new GHS. The information includes container labeling, Safety Data Sheets (SDS), Employee Training, and informing other contractors.

### **I. Container Labeling**

All containers of chemical materials received for storage or immediate use must be labeled. Each container of hazardous material must display a label with the following information:

- Product Identifier
- Pictogram
- Signal word
- Hazard statement(s)
- Precautionary statement(s)
- Name, address, and phone number

Secondary containers will be marked with the name of its contents and the appropriate hazard warning. All flammable liquid containers will meet N.F.P.A. standards. The employee who places any hazardous material in a secondary container must insure that the secondary container is properly marked. Foremen are responsible for insuring that all secondary containers transported in their vehicles and secondary containers on the job sites are properly marked. The Shop Manager and Asphalt Plant Managers are responsible for insuring that all containers in their area of responsibility are properly marked.

### **II. Safety Data Sheets (SDS)**

Safety Data Sheets for all materials listed on the CJ Miller, LLC Chemical Inventory List is available to anyone with Internet access at [www.cjmillerllc.com](http://www.cjmillerllc.com). The SDS List is arranged by Common Name and Chemical Name. The SDS may be viewed or copied.

1. Identification of substance
2. Hazard identification
3. Composition / information on ingredients
4. First aid measures
5. Firefighting measures
6. Accidental release measures
7. Handling and storage
8. Exposure controls /personal protection
9. Physical and chemical properties
10. Stability and reactivity
11. Toxicological
12. Ecological information
13. Disposal considerations
14. Transportation information
15. Regulatory information
16. Other information

## **II. List Of Hazardous Materials**

It is the CJ Miller, LLC Safety Department's responsibility to maintain a current Chemical Inventory List with corresponding Material Safety Data Sheets and the location of the material. Additionally, the Safety Department is responsible for providing a copy of any SDS that is requested and periodic updating of the Global Harmonization Communication Program.

## **III. Employee Training**

Hazard Communication Training will be presented to all new hires during New Employee Orientation. Employees will be trained on the new labeling system as well as the how the elements interact. Employees will be trained on the standardization 16 section formats and the type of information they would find in the various sections. Periodic GHS Training will be presented to current employees at least once every three years.

## **IV. Informing Other Contractors**

Superintendents and Foreman will insure that other contractors are informed about the Hazardous Materials they may be exposed to and how to protect themselves from these materials while working on the job site or company facility.

Any question about this plan should be referred to the C.J. Miller, LLC Safety Department.